



INSTITUTE OF
ALTERNATIVE DISPUTE RESOLUTION
DEVELOPMENT AND CONFLICT
MANAGEMENT OF NIGERIA

*...Transforming ADR, Resolving Disputes &
Restoring Relationships.....*

Profile of i-ADR NIGERIA

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INSTITUTE OF ALTERNATIVE DISPUTE RESOLUTION DEVELOPMENT AND CONFLICT MANAGEMENT OF NIGERIA LTD/GTE (i-ADR Nigeria).

i-ADR Nigeria is established as an agency and platform for the resolution of a broad- spectrum of disputes ranging from commercial, industrial, corporate and community transactions which may arise in the course of daily life.

The Institute's ADR services include arbitration, mediation, negotiation and other hybrid processes. Thus, the Institute fosters viable and amicable procedures and methodologies to resolve all manner of disputes, disagreements and sundry conflicts speedily, satisfactorily and at minimal cost to the parties outside the court litigation processes.

Objectives

- a. Training and accreditation of capable professionals from different professional, occupational, educational and social backgrounds in Alternative Dispute Resolution procedures and skill sets, such as Arbitration, Mediation, Negotiation, Conflict Resolution and Management and similar methodologies deploying duly certified qualified and seasoned faculty and practitioners in the various fields of ADR and Conflict Management.
- b. The training encompasses Modern ADR procedures as provided by applicable Laws and those that have been established by the traditional and communal concepts.
- c. Consultancy, expert advice/ opinion and organizing workshops, seminars, webinars and conferences.
- d. Collaboration with industry professionals and facilitating the resolution of disputes between parties through impartial and efficient methods, with a focus on achieving fair and equitable outcomes. To offer consultancy, advisory, and training services in the field of dispute resolution and conflict management including the provision of expert advice.

- e. Promoting awareness and understanding of ADR mechanisms and Conflict management within businesses, organizations, and the wider community, fostering a culture of resolution and cooperation. Collaboration with professionals, industry experts, governmental bodies, and non-governmental organizations to advance the practice and standards of ADRs and conflict management.
- f. Undertaking research and development initiatives aimed at enhancing the effectiveness and accessibility of dispute resolution and conflict management processes, including the exploration of innovative technologies and methodologies.

I. ORGANS OF THE INSTITUTE

a. The Governing Council:

- i. The Governing Council comprises of distinguished and high value individuals from all walks of life who have given their time and capabilities in the service of the Institute.
- ii. The Governing Council is headed by the President and Chairman of Council, two (2) Vice Presidents and an Honorary Treasurer.
- iii. The President shall convene, periodic meetings of the Governing Council through the Registrar/ Chief Executive Officer of the Institute.
- iv. The Governing Council is responsible for determining the policies and broad direction of the Institute.

b. Chief Executive Officer/Registrar (CEO)

- i. The Institute has a Registrar who is also the Chief Executive Officer.
- ii. The Registrar and Chief Executive Officer is the head of the Executive Board which is responsible for the day-to-day operations of the Institute.
- iii. The Registrar shall attend all meetings of the Governing Council.
- iv. The Financial Secretary handles all the financial and monetary affairs of the Institute under the direction of the Registrar/ CEO and liaises with the External Auditor appointed by the Governing Council to audit the accounts of the Institute.
- v. Other departments under the Registrar are- Membership; Education and Training; Marketing and Communications; Finance; Operations and strategies; Administration and Logistics; New Businesses.
- vi. The Registrar/CEO shall also be in charge of the six branches of the Institute located in the six geopolitical zones/regions of the country and shall receive monthly or quarterly reports from the heads of the six branches (Branch heads).
- vii. Each branch head is responsible for coordinating all Institute activities in the states comprising each region in which they preside.

c. Committees of the Institute:

The Institute operates through the following Committees headed by Chairmen. All committees offer diverse services such as training, knowledge sharing sessions, seminars/webinars, workshops and conferences. The Committees provide other services including ADR services both under the Act and traditional or customary laws, research, publications etc.

There is a bouquet of training programmes available under these committees and they include:

1. ADR COMMITTEE:

i. Associates Training Programme:

- a. This is the first cadre of the Institute. The applicants shall be professionals from any discipline and must have at least 0 to 12 years post-graduation experience or its equivalent.
- b. Associates must have participated in the training program appropriate to this cadre. This is a six days training with respect to all established forms of ADRs in addition to new emerging forms as well. The designated acronym after a successful training and assessment is **AiADRN** (Associates Institute of ADR Nigeria).

ii. Membership Training Programme:

- a. The membership cadre is the second cadre of the Institute.
- b. Candidates applying for the cadre of the membership of the Institute must have a minimum of 12 years post qualification experience.
- c. Candidates shall have an added advantage if he has participated in an Arbitration proceeding as a member of panel, Registrar or secretary OR where he has participated as a mediator in a mediation proceeding.
- d. Candidates must have undergone the appropriate training scheme of the Institute i-ADR Nigeria. – A six days training with respect to all established forms of ADRs in addition to new and emerging forms as well.
- e. The designated acronym after successful training and assessment of this cadre is **MiADRN** (Member Institute of ADR Nigeria).

iii. **Fellowship training:** The Fellowship cadre is the highest cadre of the Institute with the designated acronym **FiADRN** (Fellow Institute of ADR Nigeria). To qualify to become a Fellow of the Institute, the applicant

- a. Shall be a Professional from any discipline and must have at least 20 years post-graduation experience.
- b. Must have written at least 1 Arbitration award
- c. Must have written at least 1 “term of settlement’ from a mediation proceeding
- d. Candidates shall have an added advantage where he has written an article in any form of ADR Mechanism in a journal or have written a book on ADR.
- e. Must have undergone the appropriate training scheme of the Institute i-ADR Nigeria. A six days training with respect to all established forms of ADRs as well as new and emerging forms .

Trainings are also conducted with respect to the following ADR processes:

v. Arbitration Training only- The Institute offers three days training in Arbitration alone. The acronym designated after successful training and assessment is **iCAbrN**- (Institute Certificate on Arbitration Nigeria)

vi. Mediation Training only-

The Institute offers a three days training on Mediation processes alone with the acronym **iCMedN** (Institute Certificate on Mediation Nigeria) after a successful training and assessment.

vi. Synopsis of all ADR training- Institute offers a 1-day training with regards to all forms of ADRs. A certificate of attendance will be issued at the end of this training.

2. TRADITIONAL AND COMMUNITY MEDIATION & ARBITRATION COMMITTEE (TCOMA):

This committee is responsible for implementing traditional and customary ADRs. For trainings under this head, trainees will be equipped with skills and tools to settle disputes and conflicts using traditional and customary methods.

The Customary and Traditional Arbitration and Mediation training is a 2 days training. At the end of the training and successful assessment, the trainee is awarded an Advanced Diploma in Customary Arbitration and Mediation and can also add the acronym iCTAMN (Institute Certificate on Traditional Arbitration and Mediation Nigeria) after his name.

3. CONFLICT MANAGEMENT COMMITTEE:

This Committee is responsible for implementation of Conflict Management programs of the Institute.

For trainings under this head, trainees will be equipped with skills and tools for Conflict Management. The training is a 2 days training and there are three cadres to the training with designated acronyms as:

- a. **AiCMN** (Associates Institute of Conflict Management Nigeria);
- b. **MiCMN** (Member Institute of Conflict Management Nigeria)
- c. **FiCMN** (Fellow Institute of Conflict Management Nigeria)

4. AFFILIATIONS, FUNDING & GRANTS COMMITTEE:

This committee Responsible for interactions with groups (governmental and non- governmental) with which the Institute is expected to be affiliated or connected with. Also committee will seek or solicit for aids to help in implementing the objectives of the Institute.

DISPUTE RESOLUTION & CONFLICT MANAGEMENT

d. Disputes submitted will be resolved by Arbitration and Mediation applying established methods of Conflict Management for resolution in accordance with the provisions of the Nigerian Arbitration and Mediation Act, 2023. OR

e. Disputes submitted for resolution to the Institute will be resolved either by Arbitration or Mediation applying local customs and tradition-TCOMA

- f. Parties may submit disputes for resolution as may be provided for in the contracts/ agreement entered into by them.
- g. Where there is no specific provision for arbitration, parties may subsequently agree in writing to submit their dispute to the i-ADR Nigeria Institute's Registrar for assignment of Arbitrator(s).
- h. Where there is no specific provision for Mediation, parties may subsequently agree in writing to submit their dispute to the i-ADR Nigeria Institute's Registrar for assignment of a Mediator.
- I. Disputes referred to the institute for resolution shall be addressed to the Registrar who shall notify the President and Chairman of Council for appointment of suitable persons from amongst the Panel of Neutrals maintained by the institute.

5. BENEFIT FOR MEMBERS OF i-ADR Nigeria

- a. Free webinars
- b. Concessionary fees for webinars and other knowledge sharing sessions
- c. Listing on panel of neutrals
- d. Appointment as Neutrals in ADR matters under the Arbitration & Mediation Acts.
- e. Appointment as Neutrals in Conflict Management matters
- f. Appointment as Neutrals in Traditional and Communal ADR matters
- g. Participation in Study trips
- h. Networking opportunities
- I. Access to online portal for ADR matters- Arbitration, Mediation, Expert Determination, Negotiation etc.
- j. Mentorship for any form of ADR process

Signed

Professor Akin Ibidapo- Obe, FiADR, FiCMN
 President and Chairman of Council
 Institute of Alternative Dispute Resolution Dev.
 & Conflict Management of Nigeria Ltd/GTE
i-ADR Nigeria



iADR Nigeria Clauses

Mediation Clause

Upon any dispute, claim or differences arising out of, in relation to or in connection with, this contract inclusive of its validity, interpretation or its breach, the parties to this substantive contract hereby agree to resolve the said disputes/claims/differences through Mediation; The party initiating the Mediation Proceeding shall, in writing invite the other party to Mediation and the written invitation to Mediation shall be accepted by the second party within six days of service (failing which the party initiating the Mediation shall be liberty to treat the non-acceptance as rejection of written invitation to mediate); if the invitation to mediation is accepted, both parties shall, within three days of acceptance, jointly appoint a mediator [failing which the mediator, shall be appointed (on the application by any of the parties) by the **Institute of Alternative Dispute Resolution Development and Conflict Management of Nigeria Ltd/GTE (i-ADR Nigeria)**; the place of the Mediation shall be, Nigeria; the Language of the Mediation shall be English Language; the Law governing the subject matter of the substantive contract as well as the Mediation shall be the Nigerian Law.

Arbitration Clause

Upon any dispute, claim or difference arising out of, in relation to or in connection with, this contract inclusive of its validity, interpretation or its breach, same shall be determined by a Sole Arbitrator who shall be appointed in conformity with the Arbitration and Mediation Law of the Federal Republic of Nigeria; The sole Arbitrator shall be appointed by the **Institute of Alternative Dispute Resolution Development and Conflict Management of Nigeria Ltd/GTE (i-ADR Nigeria)** ; the place of the Arbitrator shall be Nigeria; the language of the Arbitration shall be English Language; the Law governing the subject matter of the substantive contract as well as the Arbitration shall be the Nigerian Law.

Two - step ADR Clause

Upon any dispute, claim or differences arising out of, in relation to or in connection with, this contract inclusive of its validity, interpretation or its breach, the parties to this substantive contract hereby agree to try to resolve the said disputes/claims/differences through Mediation; The party initiating the Mediation Proceeding shall in writing invite the other party to Mediation and the written invitation to Mediation shall be accepted by the second party within six days of service; if the invitation to mediation is accepted, both parties shall, within three days of acceptance apply to the **Institute of Alternative Dispute Resolution Development and Conflict Management of Nigeria Ltd/GTE (i-ADR Nigeria)** to appoint a Mediator; the mediation shall commence immediately and where Mediation fails, either party shall apply to **(i-ADR Nigeria)** to appoint a sole Arbitrator; the place of the Arbitration shall be Nigeria; the language of the Arbitration shall be English Language; the Law governing the subject matter of the substantive contract as well as the Arbitration shall be the Nigerian Law.



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11, Folashade Close, Off Falolu Road,
Surulere, Lagos.

📍 **South East Branch**

1, C.I.D Uyanwune Close, Off Ejigh Okeke
Nwaka Street, Ifite, Awka

📍 **South South Branch**

No 1B Ohaeto Street, Dline Portharcourt near
the Dline Methodist Church, Rivers State.

📍 **North Central Branch**

House 60, Second Avenue, Efab Global Estate
Mboru Abuja Municipal, Abuja.

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